



International Centre for Trade
and Sustainable Development



PARTICIPANT INFORMATION NOTE

Trade and Development Symposium

At the Ninth WTO Ministerial Conference, Bali, Indonesia

3-5 December 2013



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1. CONFERENCE VENUE AND FACILITIES

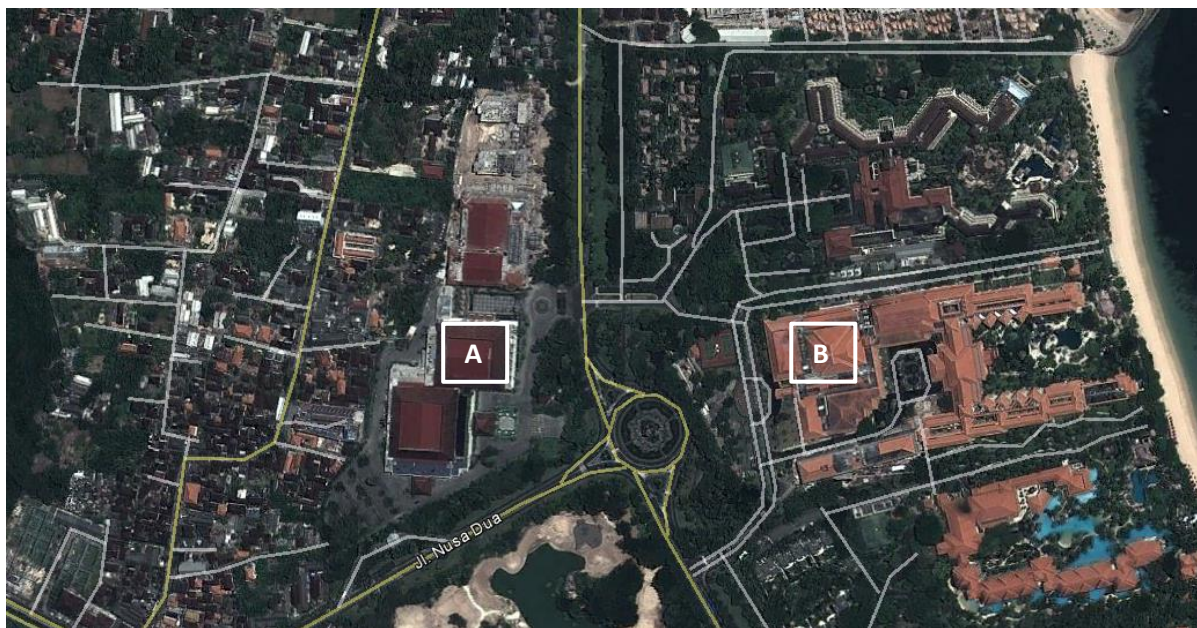
A. Bali International Convention Centre (BICC)

The Bali Trade and Development Symposium (TDS) will take place in one of the biggest and finest convention centres in Indonesia, the Bali International Convention Centre (BICC) at the Westin Resort in Nusa Dua, Bali.

Bali International Convention Centre – The Westin Resort
Kawasan Pariwisata Nusa Dua, BTDC Lot N-3,
Nusa Dua 80363,
Bali, Indonesia
T 62.361.771906 F 62.361.772048 M 62.815.581.00717

Distance from the WTO MC9 Convention Centre

The BICC is conveniently located 450 metres from the WTO Convention Centre, the Bali Nusa Dua Convention Centre (BNDCC). It takes less than five minutes to walk between the two locations.

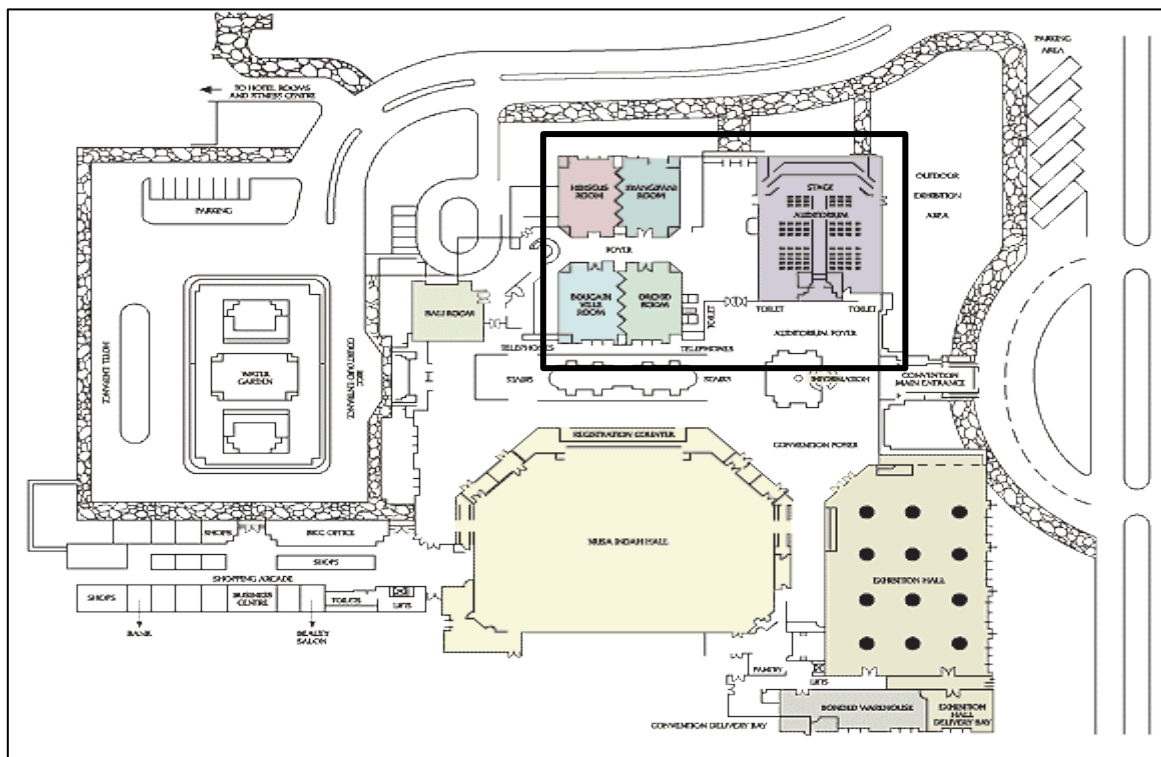


(A) WTO MC9 Bali Nusa Dua Convention Centre (BNDCC) and (B) TDS Bali International Convention Centre (BICC)

B. Meeting Rooms

The Bali TDS sessions will be held on the first floor of the BICC in the Auditorium room, and the Hibiscus, Frangipani, Bougainville and Orchid flower rooms.

The floor plan on the following page displays the Bali TDS session room locations at the BICC. For a more detailed overview of the BICC floor plans, please refer to the following link <http://www.bali-convention.com/pagedetail.php?id=bicc-floor-plan&prnt=View%20map>



TDS Bali International Convention Centre (BICC) - Ground Floor

C. Refreshments

- Lunch and coffee break refreshments will be provided for participants.

D. Facilities

Internet Facilities

Wi-Fi will be available free of charge throughout the venue.

Translation Facilities

All sessions will take place in English. No interpretation will be available.

Printer Facilities

Photocopy and printer facilities will be available at the venue. These services will not be provided free of charge. Additional details will follow.

Deliveries at the Trade and Development Symposium

If you would like to deliver items to the venue during the Symposium we strongly advise you to use either DHL or UPS. You can deliver items as early as three weeks prior to the start of the event. The address for deliveries is as follows:

Attention: Guest name / Group name
 Trade and Development Symposium 2013
 C/O. Tenno Kallis, Convention Manager, M +62.811.3885625
 Bali International Convention Centre – Nusa Dua Graha International
 Kawasan Pariwisata Nusa Dua
 BTDC Lot 2, Nusa Dua 80303
 Bali, Indonesia

2. REGISTRATION, ACCREDITATION AND SECURITY PERIMETER

A. Registration for the Bali TDS

Please make sure to register at the ICTSD website at www.ictsdsymposium.org by 1st of December 2013. **Please note that all partners and panellists must be registered to ensure that a badge is available upon their arrival at the Symposium.** Please note that registration to the Bali Business Forum / Trade and Development Symposium has **no implication to the WTO 9th Ministerial Conference (MC9) accreditation**, which needs to be handled separately.

B. Accreditation at the WTO MC9 Activities

Partner organizations interested in attending the WTO MC9 activities within the WTO secured area are responsible for registering and accrediting their staff and panellists. For further information on accreditation procedures, please follow the guidelines found on the WTO MC9 website at http://www.wto.org/english/thewto_e/minist_e/mc9_e/mc9_e.htm. **Please note the WTO MC9 accreditation deadline for NGOs is 13 October 2013 (midnight, GMT).** After that date, the on-line form will be closed and requests for registration will no longer be processed.

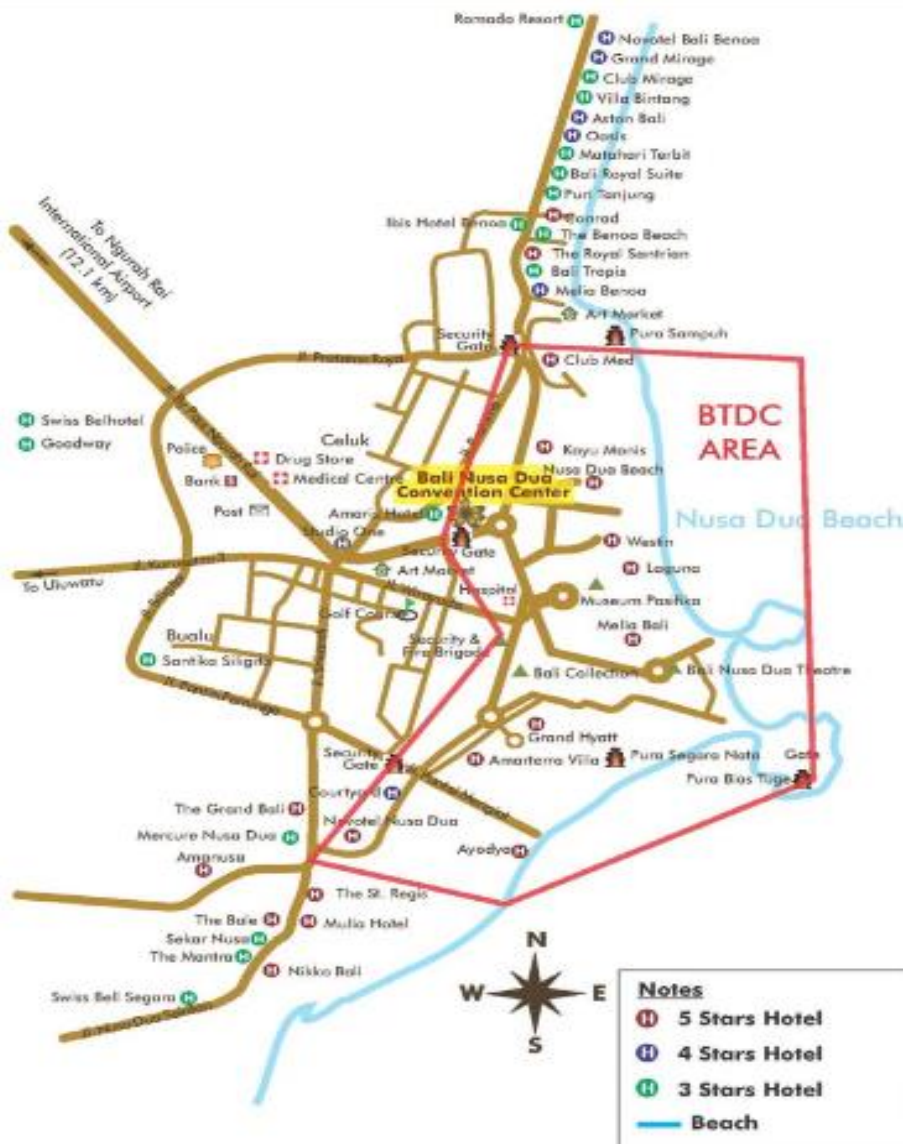
C. Security Perimeter

IMPORTANT INFORMATION

The Indonesian authorities will be implementing a secondary security perimeter which will extend beyond the WTO MC9 conference centre. The secondary security perimeter roughly corresponds to the BTDC area marked at the picture in the following page. In order to move freely within this secondary security perimeter, which encompasses the Bali TDS conference centre, all participants will either need to have:

- WTO MC9 Accreditation and/or
- Confirmation of Accommodation at a hotel within the security perimeter. The indicative list of hotels located within the secondary security perimeter can be found in the ACCOMODATION section below.

Nusa Dua Compound Bali

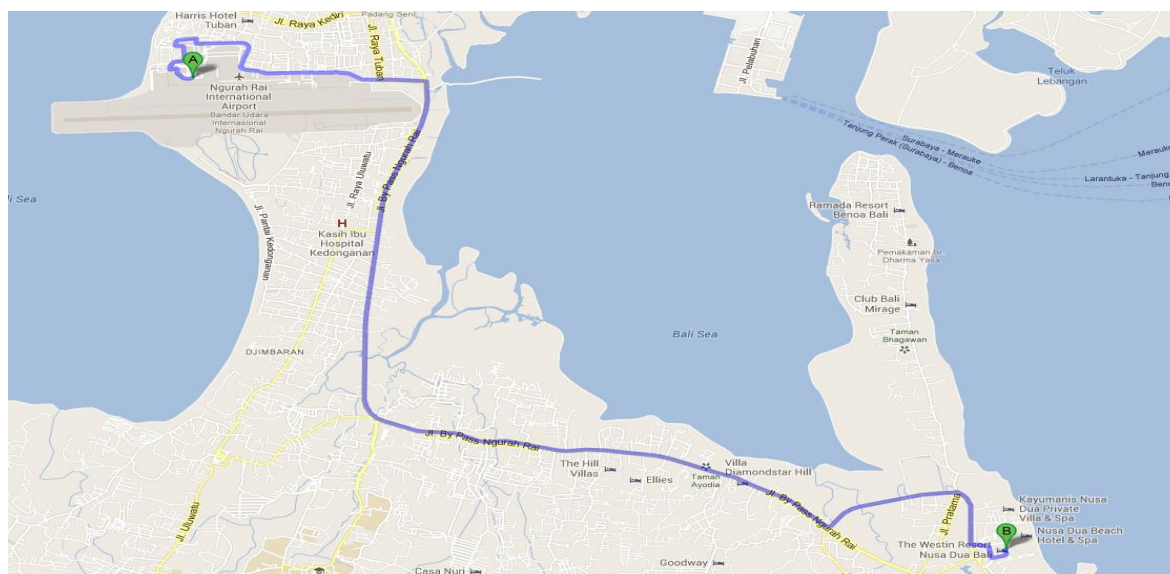


3. TRAVEL

Partner organizations are responsible for managing travel bookings for their staff and invited panellists. We urge you to book early in order to avoid high prices.

A. Bali Ngurah Rai International Airport

Bali Ngurah Rai International Airport, also known as the Denpasar International Airport, is the only airport in Bali.



(A) Ngurah Rai International Airport; (B) TDS Bali International Convention Centre (BICC)

Arrival

The Arrivals Hall at Ngurah Rai International Airport is divided into an International Arrivals Hall and a Domestic Arrivals Hall. Participants flying with international routes and domestic routes using Garuda Indonesia airline from the Soekarno-Hatta International Airport (Java) will arrive at the International Arrival Hall. Participants flying with domestic routes using other airlines from the Soekarno-Hatta International Airport will arrive at the Domestic Arrival Hall.

Transportation to the Venue

As no public transport is available from the airport to the BICC participants are advised to make use of a car rental service or taxi to get to the venue. The taxi rank is located outside the arrivals hall (to the right upon exit). A one-way fare to the BICC should cost around Rp 95,000 – Rp 110,000 (US\$ 9.5 – US\$ 11).

Distance to the Convention Centre

The distance between the Bali Ngurah Rai International Airport and Nusa Dua is 12.1 km. The approximate time of travel can vary, depending on traffic conditions, between 30 minutes on the main road, and 10-15 minutes on the toll road.

Departure

Before departure from any Indonesian airport, participants are required to pay an airport tax of Rp 150,000 (US\$15) for international flights and an airport tax of Rp 40,000 (US\$4) for domestic flights. The airport tax for domestic flights applies also for connecting flights to Soekarno-Hatta International Airport, Jakarta.

B. Visa Applications

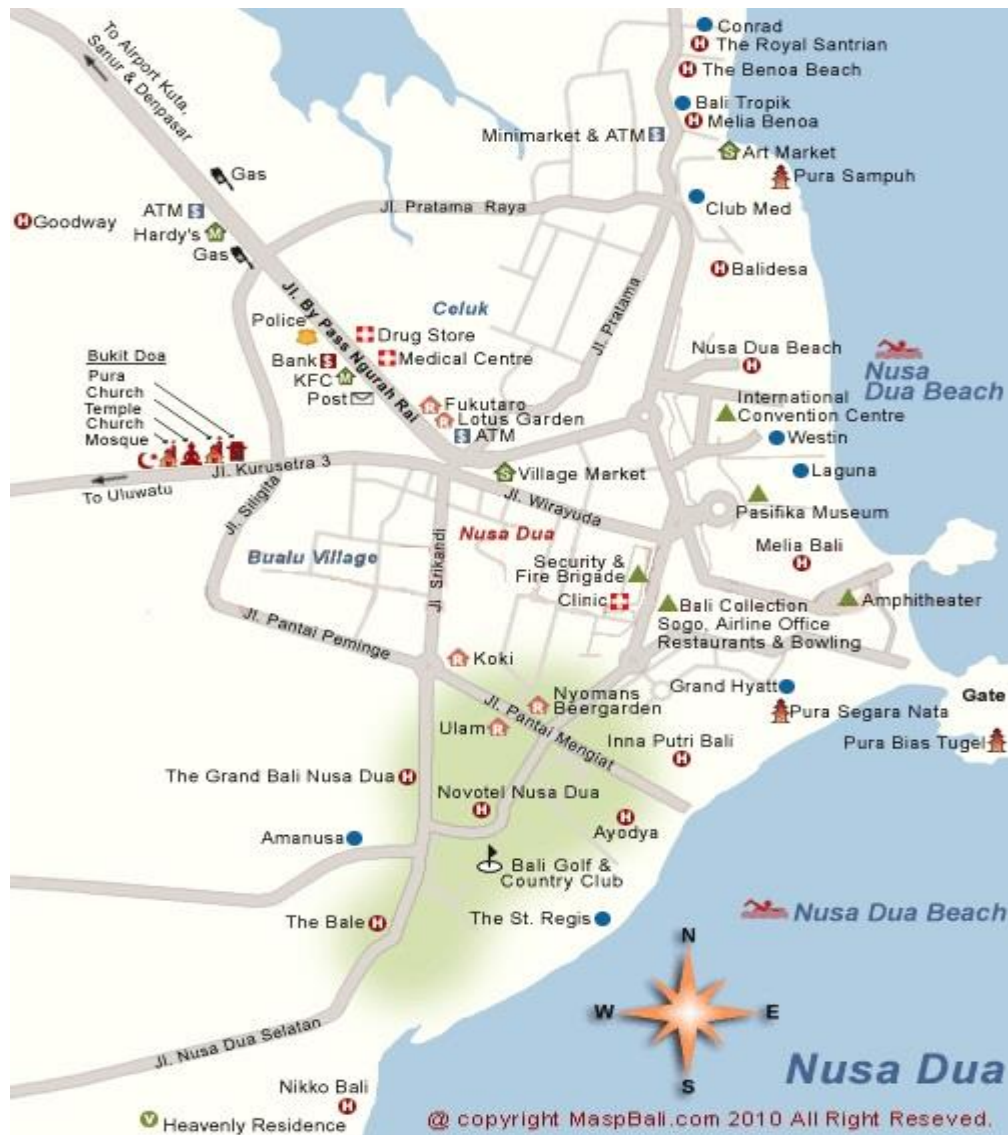
Please note that the ICTSD is not able to organize visa arrangements.

Visa applications should commence as soon as possible and be completed at least one month before the date of travel.

Nationals from a list of 65 members are eligible to apply for a Visa on Arrival (VoA) at the Bali Ngurah Rai International Airport for a 30-day visit. All visitors must have a passport valid for at least six months at the time of entry and a valid return ticket to another country. The cost of the VoA is US\$25, and must be paid in cash. Please therefore ensure to carry the necessary amount with you. For a list of nationals eligible for a VoA please refer to the following link: <http://www.embassyofindonesia.org/consular/voa.htm>

4. ACCOMODATION

Participants are responsible for their own accommodation. We urge you to book as soon as possible as hotel spaces are limited. Accommodation close to the Symposium can be found in the map below:



Indicative list of hotels that are expected to be within the secondary security perimeter, apart from The Westin Hotel:

- Amarterra Villa
- Club Med
- Courtyard
- Grand Hyatt
- Kayu Manis
- Laguna
- Melia Bali
- Novotel Nusa Dua
- Nusa Dua Beach Hotel

5. GENERAL INFORMATION

Currency

The Indonesian rupiah exchange rate is approximately Rp 9,600 to 1 USD and Rp 12,300 to 1 Euro. While the USD is accepted at most shops and business, you are advised to change currency in advance to avoid paying a higher rate.

The current exchange rate of the Central Bank of Indonesia can be accessed at following link: <http://www.bi.go.id/web/en/Moneter/Kurs+Bank+Indonesia/Kurs+Transaksi/>.

The nearest ATM to the TDS venue can be found on site in the lobby of the Westin Resort.

Languages

The official language of Indonesia is Bahasa. However, in Bali, many people speak the local Balinese language. English is spoken widely in major cities

Time Zone

Bali is eight hours ahead of Greenwich Mean Time (GMT+8)

Electricity

Power in Indonesia is 220 volts with a frequency of 50 Hz. The primary sockets in Indonesia are the two-pin Europe and Schuko type plugs.

Useful links

Bali Tourism: <http://www.balitourismboard.org/>

Weather: <http://www.balitourismboard.org/>

WTO MC9: http://www.wto.org/english/thewto_e/minist_e/mc9_e/mc9_e.htm

6. KEEPING UP TO DATE WITH THE TRADE AND DEVELOPMENT SYMPOSIUM

Regular programme and meeting updates will be posted through the ICTSD website (to be announced) and on social media sites (facebook, twitter).

Should you require any further clarifications, or have any problems concerning registration, or issues related to session planning, please contact

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